

2023
2024

Tokai University Graduate School **Application Guide for Admisson**

International Admission

(Fall Semester)

For October 2023 Enrollment

(Spring Semester)

For April 2024 Enrollment



Tokai University
Admission Team

Founding Spirit

While Dr. Shigeyoshi Matsumae, the founder of TES, was young, he tried to find a path along which he should direct his future life. He asked himself the question, "How should I live my life to maximize my energy, faith and devotion?" Attending a Bible Study Group conducted by Kanzo Uchimura, a Japanese teacher of Christianity, he found himself particularly impressed by Uchimura's thoughts. In particular, the history of Denmark, and the rebuilding of that nation through education, were particular sources of enlightenment for him. Eventually, he opened the Bosei-gakujuku school and devoted his life to education. This was the start of today's Tokai University Educational System.

The founder, Dr. Matsumae adopted a four-passage slogan for the Bosei-gakujuku school students as follows:

- Cultivate your thoughts in your early days
- Nurture your body in your early days
- Develop your intellect in your early days
- Aim your hopes towards the stars in your early days

These slogans remind us that we should cultivate both our bodies and our minds to the fullest possible extent. If an individual has acquired deep insights into human nature, society, the natural world, historical processes, the world, and so on, he or she will be able to embrace high ideals and can lay the foundation for a deeper understanding of life. TES continues with these ideals of building a balanced, civilized society, educating today's youth to continue in the spirit of our founder, and carrying on the mission of writing tomorrow's history with a spirit of a pure humanitarian mind.

Admissions policy

Tokai University accepts students from Japan and abroad who resonate with the University's "founding spirit" and educational principles in the following ways.

1. Those who have the appropriate academic skills to study at Tokai University and a strong sense of purpose to contribute to the future of humankind.
2. Those who make efforts to cultivate a rich spirit and healthy body, and have the will to develop their personal qualities.
3. Those who have the desire to actively support and contribute to society as times change.

■ Admissions policy of graduate school majors

The admissions policy of graduate school majors is posted in "Education and research objectives and image of human resources to be trained, three policies" on the page of each graduate school on the official Tokai University website. Please check it.

Official Tokai University website: <https://www.u-tokai.ac.jp/>

Mission

The aim of the Tokai University Graduate School is for students to research and study higher-level theory and applications in their specified fields in accordance with the philosophy of Tokai University. Students shall develop abilities and skills to excel in their field and contribute to the development and promotion of the culture and welfare of humanity.

Academic Advisors

For information about academic advisors, please visit Tokai University's official website. Then contact the professor you wish to study with to obtain his/her approval before applying.

Campuses (The campuses for the graduate and undergraduate schools for students enrolled in the fall semester of 2023 and 2024 are as follows.)

Shonan Campus

4-1-1 Kitakaname, Hiratsuka-shi, Kanagawa, 259-1292 Japan
 Phone: 0463-58-1211 (Main number)
 Graduate School of Letters, Graduate School of Political Science, Graduate School of Economics, Graduate School of Law, Graduate School of Human Environment, Graduate School of Arts, Graduate School of Physical Education, Graduate School of Health Sciences, Graduate School of Science, Graduate School of Engineering (Except for the Course of Biomedical Engineering)
 Undergraduate School of Letters, Undergraduate School of Cultural Sociology, Undergraduate School of Liberal Arts, Undergraduate School of Child Education, Undergraduate School of Physical Education, Undergraduate School of Health, Undergraduate School of Law, Undergraduate School of Political Economy, Undergraduate School of Business Administration, Undergraduate School of International Studies, Undergraduate School of Tourism, Undergraduate School of Information and Communication, Undergraduate School of Science, Undergraduate School of Information Science and Technology, Undergraduate School of Architecture and Urban Studies, Undergraduate School of Engineering

Shibuya Campus

2-28-4 Tomigaya, Shibuya-ku, Tokyo, 151-8677 Japan
 Phone: 03-3467-2211 (Main number)

Shinagawa Campus

2-3-23 Takanawa, Minato-ku, Tokyo, 108-8619 Japan
 Phone: 03-3441-1171 (Main number)
 Graduate School of Information and Telecommunication Engineering

Isehara Campus

143 Shimokasuya, Isehara-shi, Kanagawa, 259-1193 Japan
 Phone: 0463-93-1121 (Main number)
 Graduate School of Engineering - Course of Biomedical Engineering, Graduate School of Medicine, Undergraduate School of Medicine

Shizuoka Campus

3-20-1 Orido, Shimizu-ku, Shizuoka-shi, Shizuoka, 424-8610 Japan
 Phone: 054-334-0411 (Main number)
 Graduate School of Oceanography
 Undergraduate School of Oceanography, Undergraduate School of Humanities

Kumamoto Campus

9-1-1 Toroku, Higashi-ku, Kumamoto-shi, Kumamoto, 862-8652 Japan
 Phone: 096-382-1141 (Main number)
 Graduate School of Agriculture
 Undergraduate School of Arts and Sciences, Undergraduate School of Agriculture
 * First-year students mainly stay in the Kumamoto Campus, while students in their second and following years mainly stay in the Aso Kumamoto Rinku Campus.

Aso Kumamoto Rinku Campus

871-12 Sugidou Mashiki-machi, Kamimashiki-gun, Kumamoto, 861-2205 Japan
 Phone: 096-382-1141 (Kumamoto Campus Main number)
 Graduate School of Agriculture
 Undergraduate School of Agriculture
 * First-year students mainly stay in the Kumamoto Campus, while students in their second and following years mainly stay in the Aso Kumamoto Rinku Campus.

Sapporo Campus

1-1-1 5-jo Minamisawa Minami-ku, Sapporo-shi, Hokkaido, 005-8601 Japan
 Phone: 011-571-5111 (Main number)
 Graduate School of Biology
 Undergraduate School of International Cultural Studies, Biology

Students of School of Science and Technology, School of Bioscience will study at one of the above campuses where the professor of your study field is assigned.

Contents

1	Admission Quotas	2	6	Announcement of Acceptance/Registration Procedures ...	7
2	Schedule	3	7	Tuition and Fees	8
3	Selection Method	3	8	Privacy Policy	8
4	Application Procedures	3	9	Security Export Control	8
5	Application Qualifications	5			

1 Admission Quotas

1. Master's Program (2- year program)

Campus	School	Course	Abbreviated names	Enrollment quotas
Shonan	Economics	Applied Economics	応経M	10
	Engineering	Electrical and Electronic Engineering	電電M	50
		Applied Science	応理M	45
		Architecture and Civil Engineering	建土M	25
		Mechanical Engineering	機械M	75
Shinagawa	Information and Telecommunication Engineering	Information and Telecommunication Engineering	情報M	30

Note The admission quotas are equivalent to the total enrollment capacity of the April and October enrollments in all graduate school entrance examinations conducted by the University.

2. Doctoral Program (3- year program)

Campus	School	Course	Abbreviated names	Enrollment Quotas
The campus where the professor of your study field is assigned	Science and Technology	Science and Technology	理工D	35
		Physics and Mathematical Science		
		Information Science and Technology		
		Electrical and Electronic Engineering		
		Life Science and Technology		
		Materials Science and Chemistry		
		Mechanical Engineering and Aeronautics and Astronau		
		Architecture and Civil Engineering		
	Marine Science and Technology			
	Earth and Environmental Science			
Bioscience	Bioscience	Bioresource	生物D	10
		Life Science		
Shonan	Economics	Applied Economics	応経D	5

Note The admission quotas are equivalent to the total enrollment capacity of the April and October enrollments in all graduate school entrance examinations conducted by the University.

2 Schedule

	School	Application Period	Date of Acceptance Announcement	Period of Registration	Month of Enrollment
Fall Semester	Science and Technology	Web Registration May 19 (Friday) to 6:00 pm (strict deadline) on June 2 (Friday), 2023	July 19 (Wednesday), 2023	Web Registration July 19 (Wednesday) to 5:00 pm (strict deadline) on July 28 (Friday), 2023	October 2023
	Bioscience	Application Documents Application Period June 2 (Friday), 2023 [Must arrive by deadline]			
	Economics				
Spring Semester	Engineering	Web Registration November 10 (Friday) to 6:00 pm (strict deadline) on November 24 (Friday), 2023	January 17 (Wednesday), 2024	Web Registration January 17 (Wednesday) to 5:00 pm (strict deadline) on January 25 (Thursday), 2024	April 2024
	Information and Telecommunication Engineering	Application Documents Application Period November 24 (Friday), 2023 [Must arrive by deadline]			

3 Selection Method

Document screening (based on the documents you submit using our designated forms)

4 Application Procedures

Follow the procedure on the website to apply. Please access the Graduate School Web Application Site for Recommendation from the "Web Application" banner on our official site and complete the application procedure.

Graduate School Web Application Site for Recommendation URL ▼
<https://sak-sak.net/app/login/tokaigs>



1. Application Method

Fall Semester

[Web registration] May 19 (Friday) to 6:00 pm (strict deadline) on June 2 (Friday), 2023
 [Application document mailing deadline] June 2 (Friday), 2023 [Must arrive by deadline]

Spring Semester

[Web registration] November 10 (Friday) to 6:00 pm (strict deadline) on November 24 (Friday), 2023
 [Application document mailing deadline] November 24 (Friday), 2023 [Must arrive by deadline]

- Please access the Graduate School Web Application Site to enter personal information and register a photo of your face. An authentication ID and authentication key are required to access the above site. The authentication ID is "tokaigs2", and the authentication key is "tokaikokusai2024".
- After registering the facial photo, please follow the on-screen instructions to pay the entrance examination fee. After paying the entrance examination fee, you cannot change the entered details. Please check the entered details carefully before making your payment. After making the payment, please print the application registration form.
- Put the application documents into an envelope, affix the "address label [Designated form]", and post it to the below address by registered mail. Please mail the application documents so that they arrive by the application deadline. The following mailing address is clearly stated on the "address label".

Admission Office

Tokai University Global Initiatives: Kitakaname 4-1-1, Hiratsuka-shi, Kanagawa 259-1292, Japan
 E-mail: tokai.global@tsc.u-tokai.ac.jp

2. Examination Fee: 35,000 yen

Please pay via the Graduate School Web Application Site for Recommendation.

For more information, please visit the Graduate School Web Application Site and check the relevant information.

3. Application Documents

Application Documents	
1	<p>Application Registration Slip for university submission 2 types [Designated form]</p> <ul style="list-style-type: none"> After registering personal information and facial photo data, and paying the entrance examination fee on the Graduate School Web Application Site, you will be able to print this slip on My Page. Please check the description details and fill in your educational background and work history in the designated fields before submitting.
2	<p>(Expected) graduate certificate or certificate of completion to satisfy application qualifications (Must be issued within the last three months by the school you graduated from)</p> <ul style="list-style-type: none"> If your name is different from the one listed on the application documents, please attach a copy of your family registration issued by a public organization within the last three months. If the transcript is written in a language other than Japanese or English, be sure to attach a Japanese or English translation certified by a public institution, Japanese language school, or translation company (stipulate the date of creation and the translator's name, address, phone number, and signature (or stamp)).
3	<p>Latest academic transcript (Must be issued within the last three months by the school you graduated from)</p> <ul style="list-style-type: none"> If your name is different from the one listed on the application documents, please attach a copy of your family registration issued by a public organization within the last three months. If the transcript is written in a language other than Japanese or English, be sure to attach a Japanese or English translation certified by a public institution, Japanese language school, or translation company (stipulate the date of creation and the translator's name, address, phone number, and signature (or stamp)).
4	<p>Letter of Recommendation (Must be issued within the last three months by a foreign or domestic governmental organization or related office.)</p> <p>Submit a letter of recommendation (written in Japanese or English).</p>
5	<p>Research plan or a copy of your academic paper</p> <p>Submit a Post-admission research plans (no restrictions on format or number of sheets).</p> <ul style="list-style-type: none"> Include ① Details of research activities conducted to date, and ② Research plan.
6	<p>Certificate of Scholarship [Must be issued by the relevant organization within the last three months.]</p> <p>* Not applicable if you are a student from a partner university or institution.</p> <p>If you are expecting to receive a scholarship, please submit a certificate issued by the scholarship provider.</p>
7	<p>Proof of Language Proficiency</p> <ul style="list-style-type: none"> Submit one of the following certificates. <ol style="list-style-type: none"> Those who use both Japanese and English in their study: Japanese Language Proficiency certificate (level N2 or higher) and English Language Proficiency certificate (CEFR certificate with level B1 or higher) Those who use only English in their study: English Language Proficiency certificate (CEFR certificate with level B2 or higher) Those who use only Japanese in their study: Japanese Language Proficiency certificate (level N1 or higher)

You do not need to submit a health certificate when applying. You are expected to take a health examination at your local campus after enrolling at Tokai University.

- Note**
- Please consult the professor you hope to work with before applying, and be sure to obtain approval.
 - If any application documents are missing or incomplete, we will not be able to accept them.
 - Once Submitted, the examination fee and the application documents are not returned for any reason.
 - We will not accept any changes to the application details for any reason after an application has been submitted.
 - We will not ask you by telephone to transfer the entrance examination fee.
 - If you make an incorrect entry on the application documents, your qualification for enrollment will be canceled even after admission, and you will be disqualified from admission.

4. Examination Admission Slip

- After we confirm your application documents, you will be able to print out the examination admission slip from the application status confirmation screen of the Graduate School Web Application Site after Monday, June 19, 2023 for the fall semester, and after Monday, December 11, 2023 for the spring semester.
- Please be sure to check the details on the examination admission slip as soon as it is printed.
 - Items related to the applicant: Name in kana, full name (name in passport), date of birth
 - Items related to the examination: Examination number, Graduate School, Major, and Course of choice, Abbreviated names

- Note**
- We will not accept any changes to the "Items related to the examination" for any reason after an application has been submitted.
 - Regarding your names expressed using Kanji characters, in principle, use Kanji characters classified in the category of JIS code standard 1 and 2. It is not acceptable to enter characters that are not listed in the JIS code.

If you cannot confirm the examination admission slip, or if you make a mistake when entering information in the "Items related to the applicant" on the examination admission slip, please contact the Tokai University Global Initiatives.

Inquiries: 0463-50-2471 (direct) tokai.global@tsc.u-tokai.ac.jp (E-mail)

5 Application Qualifications

1. Master's Program

Those who meet both the following category 1) and 2).

- 1) Those who are or will be sponsored by a foreign government or Japanese government (the Ministry of Education, Culture, Sports, Science and Technology (MEXT) Scholarship) or those who are nominated by an institution which has an Academic Exchange Agreement with Tokai University. Also, those who are nominated by an institution which has an Academic Exchange Agreement with Tokai University are required to have at least a 2.8 GPA in principal.
- 2) Those who meet one of the following requirements (1)-(3) as stipulated in article 102 of the School Education Act, and who also satisfy both (4) and (5).
 - (1) Those who graduated or will graduate from a university or college, as defined in Article 83 of the School Education Act by September 2023 (Autumn semester enrollment)/March 2024 (Spring semester enrollment).
 - (2) As stipulated in Article 155 of the School Education Act Enforcement Regulations, those who are recognized by Tokai University to have academic abilities equivalent to those of university or college graduates and meet any of the following:
 - ① Those who completed or are expected to complete a bachelor's degree by September 2023 (Autumn semester enrollment)/March 2024 (Spring semester enrollment) according to the stipulations in Article 104, Item 4 of the School Education Act.
 - ② Those who completed or are expected to complete 16 years of formal school education outside Japan by September 2023 (Autumn semester enrollment)/March 2024 (Spring semester enrollment).
 - ③ Those who completed or are expected to complete 16 years of formal school education of a foreign country by September 2023 (Autumn semester enrollment)/March 2024 (Spring semester enrollment) by studying subjects in Japan via a correspondence course offered by a school in that country.
 - ④ Those who completed or are expected to complete a course of a foreign educational institution in Japan by September 2023 (Autumn semester enrollment)/March 2024 (Spring semester enrollment) (the graduate must be considered to have completed 16 years of formal school education in the foreign country), which is qualified to offer university courses in the foreign country's educational system, and is specifically designated by the Minister of Education, Culture, Sports, Science and Technology.
 - ⑤ Those who have been awarded a degree equivalent to a bachelor's degree through completion of a course at a foreign university or other foreign school in which the term of study is three years or more (the study and research must be acknowledged by the foreign government or must be designated by the Ministry of Education, Culture, Sports, Science and Technology), and those who are expected to be awarded degrees by September 2023 (Autumn semester enrollment)/March 2024 (Spring semester enrollment). This includes completion of online courses of foreign universities while in Japan or taking courses in educational facilities of foreign universities located in Japan.
 - ⑥ Those who completed or are expected to complete by September 2023 (Autumn semester enrollment)/March 2024 (Spring semester enrollment) a specialized course at a vocational school (the minimum course length must be four years or longer and the course must satisfy all other regulations designated by the Minister of Education, Culture, Sports, Science and Technology) specifically designated by the Minister of Education, Culture, Sports, Science and Technology, and which satisfies other conditions specified by the Minister.
 - ⑦ Those designated by the Minister of Education, Culture, Sports, Science and Technology (Official Announcement 5 issued by MEXT in 1953).
 - ⑧ Those who enrolled in another graduate school as stipulated in Article 102, Item 2 of the School Education Act, and who are recognized to have academic standards adequate to Tokai University Graduate School.
 - ⑨ Those who are deemed by a separate application qualification screening to have academic abilities equivalent to those of university or college graduates and who have reached 22 years old (those born on or before October 1, 2000 (Autumn semester enrollment)/April 1, 2001 (Spring semester enrollment)).
 - (3) As stipulated in Article 156 of the School Education Act Enforcement Regulations those who are recognized to have academic standards equivalent to those who have a Master's degree or a degree specified by the Minister of Education, Culture, Sports, Science and Technology in Article 104, Item 1 of the School Education Act.
 - (4) Those who have a Japanese ability equivalent to Japanese Language Proficiency Test (JLPT) Level 2 (N2) and have an English ability equivalent to CEFR B1. In the case of those that cannot speak English, Japanese ability should be equivalent to JLPT Level 1 (N1). In the case of those that cannot speak Japanese, English ability should be the equivalent to CEFR B2. However, regarding acceptance into the graduate school, in the case that there are no language issues upon acceptance the above requirements do not apply.
 - (5) Those who can enter Japan on or before the designated date that will be notified after the announcement of acceptance.

2. Doctoral Program

Those who meet both the following category 1) and 2).

- 1) Those who are or will be sponsored by a foreign government or Japanese government (the Ministry of Education, Culture, Sports, Science and Technology (MEXT) Scholarship) or those who are nominated by an institution which has an Academic Exchange Agreement with Tokai University.
- 2) Those who meet one of the following requirements (1)-(3) as stipulated in the proviso of paragraph (1) of Article 102 of the School Education Act, and who also satisfy both (4) and (5).
 - (1) Those who completed or are expected to complete a Master's degree by September 2023 (Autumn semester enrollment)/ March 2024 (Spring semester enrollment).
 - (2) Those who completed or are expected to complete a professional degree by September 2023 (Autumn semester enrollment)/March 2024 (Spring semester enrollment).
 - (3) As stipulated in Article 156 of the School Education Act Enforcement Regulations those who are recognized to have academic standards equivalent to those who have a Master's degree or a professional degree and satisfy one of the conditions listed below.
 - ① Those residing in a foreign country and completed a Master's degree or a professional degree or are expected to complete an equivalent degree by September 2023 (Autumn semester enrollment)/March 2024 (Spring semester enrollment).
 - ② Those who have taken overseas graduate programs via a correspondence course while in Japan and received or are expected to receive a degree equivalent to a Master's degree or a professional degree by September 2023 (Autumn semester enrollment)/March 2024 (Spring semester enrollment).
 - ③ Those who completed or are expected to complete a course of a foreign educational institution in Japan and received a degree equivalent to a Master's degree or a professional degree by September 2023 (Autumn semester enrollment)/ March 2024 (Spring semester enrollment), which is qualified to offer university graduate courses in the foreign country's educational system, and is specifically designated by the Minister of Education, Culture, Sports, Science and Technology.
 - ④ Those who completed a course at the United Nations University which was established as stipulated in the Act on Special Measures Incidental to Enforcement of the Agreement between the United Nations and Japan regarding the Headquarters of the United Nations University based on the approval by the UN General Assembly on December 11, 1972 and obtained a Master's degree or an equivalent degree.
 - ⑤ Those who completed a course at an overseas school, an educational institution specified in the above ③, or the United Nations University and passed an examination and a review specified in the Article 16-2 of the Standards for the Establishment of the Graduate Schools and are recognized to have academic standards equivalent to those who have a Master's degree.
 - ⑥ Those designated by the Minister of Education, Culture, Sports, Science and Technology (Official Announcement 118 issued by MEXT in 1989).
 - ⑦ Those who are deemed by a separate application qualification screening to have academic abilities equivalent to those of a Master's degree or a professional degree holder and who have reached 24 years old (those born on or before October 1, 1999 (Autumn semester enrollment)/April 1, 2000 (Spring semester enrollment)).
- (4) Those who have a Japanese proficiency equivalent to Japanese Language Proficiency Test (JLPT) Level 2 (N2) and have an English proficiency equivalent to CEFR B1. In the case of those that cannot speak English, Japanese ability should be equivalent to JLPT Level 1 (N1). In the case of those that cannot speak Japanese, English proficiency should be the equivalent to the CEFR B2. However, regarding acceptance into the graduate school, in the case that there are no language issues upon acceptance the above requirements do not apply.
- (5) Those who can enter Japan on or before the designated date that will be notified after the announcement of acceptance.

6 Announcement of Acceptance/Registration Procedures

1. Announcement of Acceptance

■ Date of acceptance announcement

Fall semester of 2023 July 19 (Wednesday), 2023

Spring semester of 2024 January 17 (Wednesday), 2024

Pass/fail results will be posted on the Internet only (the University will not post results to you). You will be able to check the results on the official University website from 9:30 am on the day the results are released.

*You can download the notification of acceptance from the "Web Registration Procedure Site".

We do not respond to any inquiries regarding the pass/fail results.

We will not accept any registration procedures performed after the registration procedure period ends for any reason, including, for example, you could not connect to the Internet, or you made operation errors.

■ Period for announcement of acceptance via the Internet

Fall semester of 2023 9:30 am on July 19 (Wednesday) to 5:00 pm on July 28 (Friday), 2023

Spring semester of 2024 9:30 am on January 17 (Wednesday) to 5:00 pm on January 25 (Thursday), 2024

Official Tokai University website: <https://www.u-tokai.ac.jp/>

2. Registration Procedures

■ Period of registration

Fall semester of 2023 July 19 (Wednesday) to 5:00 pm (strict deadline) on July 28 (Friday), 2023

Spring semester of 2024 January 17 (Wednesday) to 5:00 pm (strict deadline) on January 25 (Thursday), 2024

To perform the Registration Procedures, follow the procedure shown on the website. Please access the "Web Registration Procedure Site" page on the official University website, and be sure to complete the procedure within the above registration procedure period.

The tuition and fees should be paid as a lump sum.

3. Refund of Tuition and Fees

In principal, refunds of paid tuition and fees will not be issued. Only if an applicant expresses his/her intention of withdrawal from enrollment for specific reasons and completes the procedures for withdrawal [detailed procedures can be found in the registration guide] by Fall semester enrollment: August 31 (Thursday), 2023/Spring semester enrollment: 4:00 pm (strict deadline) on March 30 (Saturday), 2024, [documents must arrive or have been submitted by this time] will tuition and other fees, with the exception of the admission fee, be refunded (For details, please refer the registration guide after you receive an announcement that you have been accepted).

Once the payment of tuition and fees is made, admission fee will not be returned for any reason.

4. Other cautions

- (1) If you change your current address after applying, please contact Tokai University Global Initiatives.
- (2) If registration procedures are not completed by the due date, enrollment will not be permitted.
- (3) We will not ask you by telephone to transfer the tuition and fees.
- (4) For applicants who applied with a certificate of expected graduation / completion, enrollment permission will be rescinded if qualifications to enroll in graduate school are not obtained by the End of September 2023 (Autumn semester enrollment)/End of March 2024 (Spring semester enrollment).
- (5) If false or incorrect information is found on application or registration documents, admission will be cancelled even after enrollment.

5. Documents Required after Registration

- (1) Those who applied for admission and registered for enrollment with the certificates of expected graduation (completion) or / and expected degree (master's) conferral document must submit a certificate of graduation (completion) or a certificate of degree when receiving student ID card.
- (2) In the case of the above-mentioned certificates are not submitted or the requirements for application / admission are not satisfied after the registration for enrollment, the acceptance for admission shall be canceled.
- (3) To those who registered for enrollment into the Master's program: Those who registered for enrollment into the Master's program with academic credits from graduate programs of Tokai University or other universities in hand can apply for credits transfer at the time of admission. Be ready to submit the academic transcript. If the program was completed at another university, you will also be required to submit the syllabus.
- (4) To those who registered for enrollment into the Doctoral program (except for enrollment into the Graduate School of Science and Technology and Graduate School of Bioscience): Those who have completed the Master's program and registered for enrollment into the Doctoral program can apply for credits transfer at the time of admission. Be ready to submit the academic transcript. If the program was completed at another university, you will also be required to submit the syllabus.

7 Tuition and Fees Tuition and fees for Fall semester 2023/Tuition for 2024 school year

(Unit: Japanese Yen)

Item		Except Graduate school of Economics	Graduate school of Economics
Tuition and fees At the time of admission (Admission semester)	Admission Fee	200,000	200,000
	Tuition	398,000	309,000
	Total	598,000	509,000
Tuition and fees (Next semester)	Tuition	398,000	309,000
	Total	398,000	309,000
Total		996,000	818,000

Please pay the tuition in the spring and fall semesters every year.

Tuition fees for the second and subsequent years may be revised in consideration of various circumstances and social conditions.

- Note**
- Successful applicants of the Master's Program: Admission fees for graduates of Tokai University, Kyushu Tokai University, and Hokkaido Tokai University [undergraduate graduate and master's degree holder] will be waived.
 - Successful applicants of the Doctoral Program: Admission fee is waived for graduates (Master's programs) of Tokai University, Kyushu Tokai University and Hokkaido Tokai University. For those who graduated from the undergraduate school of Tokai University, Kyushu Tokai University or Hokkaido Tokai University who then completed a graduate program in another university, admission fee is also waived.
 - In addition to the fees included in the list above, fees listed below are also required. Please make these payments for these fees upon registration.
 - Student Health Insurance Union Fee
(Full payment including enrollment fee upon registration.)
 - Master's Program ---- 6,200 yen
 - Doctoral Program ---- 9,200 yen
 *Graduates of Tokai University, Kyushu Tokai University or Hokkaido Tokai University (undergraduate and graduate schools) are exempted from the enrollment fee (200 yen).
 - Alumni Association Fee ---- 3,000 yen for half year
*Graduates of Tokai University, Kyushu Tokai University or Hokkaido Tokai University (undergraduate and graduate schools) are exempted from this fee.
 - In addition to the fees included in the list above the "practical training fee" may be charged if students need to take part in a special practical training program.

*Tokai University provides independent scholarships and loans to support graduate students in their studies. For more information, contact the department in charge after your admission.

8 Privacy Policy

Personal information collected by Tokai University during the admissions process will be used as follows:

- In a series of administrative operations from application to admission, such as admission selection and student ID issuance, and various communications and notifications, and statistical tabulation (including use for education improvement and academic research at the University).
 - For necessary services and announcements such as class registration, student lists, academic records, school registration, issuing of certificates, screening for scholarships, health exams, various applications for registration, and use of school facilities (including usage for the purpose of educational improvement and academic research).
 - When the statistical aggregate results are publicly disclosed, it will contain only anonymized data, ensuring anonymity.
- *When outsourcing above operations, we will confirm the operational and financial stability of the company, and sign a confidentiality agreement to ensure proper treatment of personal information, and manage and supervise the operations (including the utilization of outside sources or outsourcing statistical research using personal information obtained by Tokai University).

9 Security Export Control

Tokai University has established the Tokai University Rules on Security Export Control in accordance with the Foreign Exchange and Foreign Trade Act, and conducts strict examinations for acceptance of students, etc. Please note that international applicants who fall under any of the conditions set out in said regulations may not be able to enroll in their desired course or program.